No.E/141/Grievances/05

Date: April 01, 2022

0 2 APR 2022

OFFICE ORDER:

In partial modification to this office order No.E/141/Grievances/517 dated 16/09/2020 (copy attached), Dr. Jayesh Dhodiya, Liaison officer (SC/ST) is nominated as Member (Rep. SC/ST) in Institute Level Grievance Redressal Committee for regular employees in place of Dr. C. D. Modhera, Professor (HAG), DoCE

The other content of the earlier office order will remain same.

This is issued with the approval of the Competent Authority of the Institute.

REGISTRAR

To, Dr. Jayesh Dhodiya, Liaison officer (SC/ST) SVNIT, Surat

c.c. to:

- (1) Director/Dy. Director/Registrar For information
- (2) Dr. C. D. Modhera, Professor (HAG), DoCE- for information
- (3) E Section
- (4) Dispatch Section

OFFICE ORDER:

With a view to resolve the grievances of employees at Institute level, an Institute Level Grievance Redressal Committee for regular employees consisting of the following members is hereby constituted.

Dean (FW)
Dr. J. N. Patel, Professor (HAG), CED
Member (Rep. faculty)
Dy. Registrar / Asst. Registrar (A/cs)
Member (Rep. A/cs Section)
Dr. C. D. Modhera, Liaison officer (SC/ST)
Member (Rep. SC/ST)
Member (Rep. SC/ST)
Member (Rep. SC/ST)
Member (Rep. Woman)
Shri G. S. Shah, Technical Asst. (SG-II), EED
Member (Rep. Non-teaching)

7. Dy. Registrar (Establishment) : Member - Secretary (Rep. Establishment)

The regular employees may submit their grievances related to service matter to the Chairman of the Institute Level Grievances Committee alongwith supporting documents.

The Committee will meet at regular intervals to deliberate upon all grievances received from the employees of the Institute. The Committee may ask the concerned employee to present fact/records pertaining to the grievances if required. The recommendations of the Committee will be placed before the Director of the Institute for a suitable decision. The tenure of the Committee shall be for Two Years from the date of issue.

This is issued with the approval of the Competent Authority of the Institute.

REGISTRATATO IS

To, All Concerned

c.c. to: (1) Director/Dy. Director/Registrar - For information

(2) All staff - through e-mail

(3) E Section

(4) Personal File

(5) Dispatch Section